



# PREQUALIFICATION OF SUPPLIERS FOR SUPPLY OF GOODS AND SERVICES FOR 2026 AND 2028 CALENDAR YEAR

Date of Issue: 15th April 2026.

The Malawi-Liverpool-Wellcome Programme (MLW) (<https://www.mlw.mw>) is an internationally recognized research and training institution, funded by the Wellcome- UK in collaboration with our key partners, the Kamuzu University of Health Sciences (KUHeS), Liverpool School of Tropical Medicine (LSTM) and University of Liverpool (UoL) among others.

Malawi-Liverpool-Wellcome Programme therefore invites applications from reputable and well experienced suppliers with the ability to supply goods and services throughout 2026 to 2028 Calendar year in the following categories:

## No, CATEGORY, Sub-Category

### 1. BUILDING CATEGORY

- Building Construction, Refurbishment and Maintenance works
- Electrical services/maintenance and Installations
- Portable Appliance Testing (PAT)
- Plumbing works
- Carpentry and joinery work.
- Welding works
- Painting

### 2. CIVIL AND MECHANICAL WORKS CATEGORY.

- Installation of water supply and irrigation systems
- Road reinstatement works.
- Wastewater system infrastructure maintenance
- Installation of pumps and maintenance

### 3. CONSTRUCTION AND HARDWARE MATERIALS

- Supply of construction materials
- Supply of Hardware materials

### 4. SUPPLY OF MOTOR VEHICLE, MOTORCYCLE AND BICYCLE AND ITS ACCESSORIES

- Service and repair
- Panel beating and spray painting.
- Supply of spares and accessories
  - tyres
  - batteries

### 5. TRAVEL

- Air Travel Agency
- Car hire
- Taxis services
- Coaches/ Buses hiring
- Household removals

### 6. SECURITY SERVICES

- Panic security alarm systems
- Door access control
- CCTV installation and monitoring
- Security radio equipment
- Vehicle Tracking and fleet management system

### 7. CLEARING AGENTS

- Shipping
- International freight forwarding
- Clearing

### 8. OFFICE FURNITURE AND FITTINGS

- Supply of office furniture
- Maintenance and fittings
- Installations
- Blinds
- Aluminum door and panel services
- Office partition

### 9. TELEPHONE SYSTEMS

- PABX services
- Ground phones supply and repair

### 10. STAFF UNIFORMS, FABRIC AND PROTECTIVE WEAR

- Footwear
- Clothing/ protective wear
- Fabric
- Gloves and head gear
- Tailoring
- Budges/insignia

### 11. OFFICE CONSUMABLES

- Stationery
- Toners

### 12. CLEANING AND HOUSEHOLD SUPPLIES

- Hygiene items,
- Groceries,
- Sundries,
- Kitchen supplies

### 13. PHOTOCOPYING AND PRINTING

- Printing, Photocopying & Laminating
- Identity Cards printing

### 14. MEDIA & PROMOTION

- Radio, Print and TV production.
- Video shooting and production
- TV, Radio and Podcast Program hosting and presenters
- PA system and genset hiring.
- Promotional materials supply
- Graphic Designing
- Studio and audio management
- Animation in 2D and 3D

### 15. INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES

- Supply of IT equipment, gadgets and accessories
- Maintenance and repair of IT equipment's
- Conference equipment supply and installation.
- Provision of Internet services
- Networking Services
- Systems and Solutions
- Software licenses

### 16. FIREFIGHTING SERVICES

- Supply and installation of fire alarm systems.
- Servicing firefighting equipment
- Maintenance of firefighting equipment

### 17. TRAINING/ CONSULTANCIES

- Leadership, Management, and Personnel Development
- Health and Safety
- Equipment operation
- Drivers/riders training
- Team building and other group training.
- Individual Coaching
- Risks adherence and compliance
- Safeguarding training and workshops
- Various generic training

### 18. OCCUPATIONAL HEALTH SERVICES

- Ergonomic assessment

### 19. MEDICAL AND LAB EQUIPMENT

- Supply of clinical and lab equipment
- Repair and Maintenance of equipment
- Calibration and validation services

### 20. LABORATORY, CLINICAL AND PHARMACEUTICAL SUPPLIES, LAB REAGENTS

- Clinical supplies
- Lab Supplies and reagents
- Pharmaceutical products

### 21. LIVESTOCK

- Feed Supply
- Livestock Supply

### 22. CLEANING SERVICES

- Office cleaning
- Housekeeping services
- Landscaping services
- Fumigation and pest control
- Waste Incineration services

### 23. POWER GENERATING AND BACKUP EQUIPMENT

- Supply and installation of generators
- Supply and installation of Uninterruptible power supply

- (UPS)
- Supply and installation of solar power systems
- Servicing and maintenance of power backup systems

### 24. PLANT AND EQUIPMENT HIRE

- Cranes, tankers, scissors, scaffolds, forklifts, water bowlers, etc.

### 25. HEATING VENTILATION AND AIR CONDITIONING (HVAC) SERVICES

- Supply of air conditioners
- Installation and service of air conditions
- Maintenance of Heating ventilation and air Conditioning systems

### Mandatory Requirements

- Cover /Introductory letter- (not more than one page).
- Brief company profile, including a capability statement with years of operational experience.
- Business Registration/ Certificate of incorporation
- Copy of TPIN/ VAT registration certificates
- Relevant valid registration certificates required to operate in your area of business i.e., NCIC/CIRA, PMRA, MoT etc.
- A copy of VAT-EFD receipt under your company name
- Physical and Postal address including other areas in which your offices are located.
- Contact details of your five most valued customers
- At least three References from your most valued customers
- Provide five copies of high value completed contracts/ orders in line with your business expertise carried out in the last three years.
- Bank account details for your business.
- Company structure indicating individuals and their roles including list of directors.
- Active contact details for the business, i.e., Email, Phone numbers etc.

### Special Conditions

- Applicants must apply only for categories that directly align with their core business expertise.
- A separate application is required for each category, and may include any relevant sub-categories of your interest.
- Applicants may submit multiple applications, as long as each application is specific to a single category and submitted independently.
- Note:** Any application document which will combine more than one category will be disqualified.
- Indicate whether you will be trading on LPO with 30 days payment terms
- Suppliers with sound policies on Health and safety, safeguarding, bribe and corruption, and environmental policies, i.e. green procurement, will have added advantages.
- Each Application should clearly be labeled with its category on the cover page and envelope with a title "Pre-Qualification of Suppliers for 2026 to 2028 Calendar Year- Category Number....."
- For enquiries, please send an email to [procurementenquiries@mlw.mw](mailto:procurementenquiries@mlw.mw) before **22nd April 2026**.

### Addressed to:

All tenders should be submitted in hard copies to the address below:

**The Chairperson,  
Internal Procurement and Disposal Committee,  
Malawi-Liverpool Wellcome Programme,  
Behind Queen Elizabeth Central Hospital, Next to Central  
Medical Stores Trust.  
P.O. Box 30096,  
Blantyre 3.**

Deadline for submission is **Friday 8th May 2026 at 16:30hrs.**

**Note:** All existing Pre-qualified suppliers are required to re-apply to continue dealing with MLW.